



15 School Lane, Suite 200, PO Box 656
Au Sable Forks, NY 12912
 Phone: (518) 647-8198 Fax: (518) 647-5457

To: Northline Utilities and Nor Pro Employees
 From: Emergency Operations Team
 Re: Guidance Sheet #86 – Coronavirus Disease (COVID-19)
 Date: November 2, 2020

Dashboard

Our Northline Utilities Emergency Operations Team feels that it is important to share an overview of the Northline Family as we monitor how COVID-19 is impacting our population.

Employees Tested for COVID-19	Employees with a Negative Test Result	Employees with COVID-19 Test Results Pending	Employees with a Positive Test Result
37	35	1	1

Our one Positive has recovered and is back at work.

Strategy Guidance

Daily Self-Checker



Please remember to keep using the Daily Self Checker. This Daily Self Checker is a list of questions that everyone should ask themselves every morning before work. If you answer “Yes” to any of these questions you should not go to work, and you should immediately reach out to the Emergency Operations Team Liaison Officer, Ricardo Aguilar by cell phone (518)-420-7078.

A copy of the Daily Self Checker can be found in the Employee Log-in Section of the Northline Utilities website: www.northlinellc.com.

NYS COVID-19 Micro-Cluster Strategy



CLUSTER ACTION INITIATIVE

The Cluster Initiative will take the most significant action within the cluster, moderate action in the area surrounding the cluster to stop the spread, and precautionary action in the outlying communities.

The initiative will divide clusters and the areas around them into three categories with successively greater restrictions within each one: Red - Cluster Itself, Orange Zone - Warning Zone, Yellow Zone — Precautionary Zone.

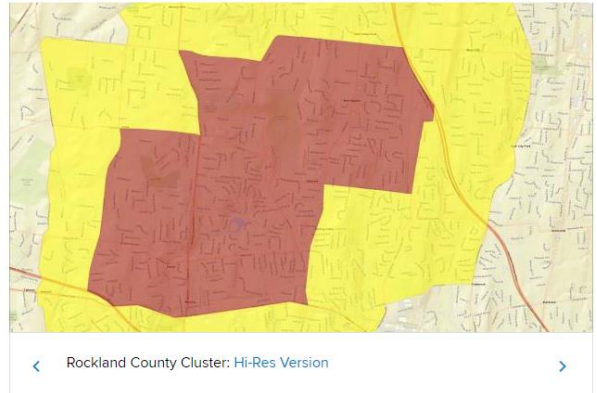
The enforcement of the zones will go into effect as soon as October 7 and no later than October 9. The new rules will be in effective for a minimum of 14 days. Fines for the sponsors of mass gatherings in violation of state public health rules will be increased to \$15,000.



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Search to see if you live or work in a Cluster Action Initiative Zone

As part of the Cluster Action Initiative, there are restrictions in eight clusters in the State, which allow the spread to stop from these clusters and protect the progress in the fight against COVID-19. Look up your address to see if you live or work in a COVID-19 Hot Spot Zone. Maps of the eight cluster zones can be found here.



<https://covidhotspotlookup.health.ny.gov/#/home>
<https://forward.ny.gov/>

Restrictions within the Clusters

The chart below is a summary and is not exhaustive. For full details please see [Empire State Development's Guidance](#) Related to New York's Cluster Action Initiative.

Type of Activity	Red	Orange	Yellow
Non-Essential Gatherings	Prohibited	10 people maximum, indoors and outdoors	25 people maximum, indoors and outdoors
House of Worship	Lesser of: 25% of maximum capacity 10 people	Lesser of: 33% of maximum capacity 25 people	50% of maximum capacity
Businesses	Non-essential businesses are closed	Certain high-risk non-essential businesses (eg., gyms, fitness centers and classes, barber shops, hair salons, personal care services) are closed.	Open
Dining	Takeout or delivery only	Outdoor dining, takeout or delivery only, 4 person maximum per table	Indoor and outdoor dining permitted, 4 person maximum per table
Schools	Closed* Remote-only	Closed* Remote-only	Open Mandatory weekly testing of students and school personnel, in accordance with DOH guidance to be issued by October 9, 2020.

Governor Cuomo Announces New Guidelines Allowing Out-of-State Travelers to “Test Out” of Mandatory 14-Day Quarantine

Governor Andrew M. Cuomo has announced new guidelines allowing out-of-state travelers to New York to “test out” of the mandatory 14-day quarantine. Travelers from states that are contiguous with New York will continue to be exempt from the travel advisory; however, covered travelers must continue to fill out the [Traveler Health Form](#). Essential workers will continue to be exempt as well. The new protocol is effective Wednesday, November 4.

More information regarding this new protocol can be found here:
<https://coronavirus.health.ny.gov/covid-19-travel-advisory>



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Notification

Remember, as part of our Northline Notification Protocol:

These are the reasons to contact Ricardo Aguilar (raguilar@northlinellc.com), Emergency Operations Team Liaison Officer:

- I went home with COVID-19 symptoms
- I stayed home sick with COVID-19 symptoms
- I was advised by a Health Care Provider to be tested
- I was made aware of someone else that has COVID-19 symptoms or stayed home
- I was asked to leave the jobsite by the customer due to a potential exposure
- I tested positive for COVID-19
- I encountered someone known to have tested positive for COVID-19, or
- I completed a trip to a CDC-categorized Coronavirus Warning Level 3 location

This notice must be directed to Ricardo Aguilar, Emergency Operations Team Liaison Officer at raguilar@northlinellc.com or by cell phone (518)-420-7078. The assigned Northline Project Manager will be notified and in turn the Project Owner, trade contractors and suppliers of the situation.

If you have any questions regarding this guidance, please do not hesitate to contact a member of the Emergency Operations Team. You are encouraged to send e-mails to Covid19EmOps@northlinellc.com or to specific individuals on the team.

Name	ICS Role	Office Number	Cell Number	E-mail Address
Jamie Atkins	Incident Commander	518-647-8198 ext. 201	518-569-8702	jatkins@northlinellc.com
Lori Mayott	Public Information Officer/Incident Commander (Alt)	518-647-8198 ext. 322	518-488-8730	lmayott@northlinellc.com
Rick Aguilar	Liaison Officer/Public Information Officer (Alt)	518-647-8198 ext. 324	518-420-7078	raguilar@northlinellc.com
William Straight	Business-Customer Liaison/Incident Commander (Alt)	518-647-8198 ext. 231	518-569-4140	wstraight@northlinellc.com
Lee Pray	Human Resources/Safety Officer (Alt)	518-647-8198 ext. 234	518-726-6724	lpray@northlinellc.com
Brandy Rousseau	Business-Customer Liaison (Alt)	518-647-8198 ext. 236	518-423-4914	brousseau@northlinellc.com
William Murty	Field Liaison	N/A	716-609-7461	BMurty@NorProLLC.com



“There is nothing like a challenge to bring out the best in man.” - Sean Connery